

## **Draft Asset Management Plan 2016-17**

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### **Purpose of the Report**

To seek District Executive approval for the proposed Asset Management Plan 2016-17, attached to this report.

### **Forward Plan**

This report appeared on the District Executive Forward Plan with an anticipated Committee date initially of July 2016, subsequently moved to August 2016.

### **Public Interest**

South Somerset District Council owns a range of properties and land assets. We aim to look after these in the most effective and efficient way and use them to further the objectives of the council.

### **Recommendations**

That the District Executive:

- (1) Approve the draft Asset Management Plan 2016-17 attached to this report.
- (2) Note that detailed actions will be monitored by the Portfolio Holders and reported back to the Executive as part of the financial reporting process.

### **Background**

Members will recall that the Asset Management Strategy (AMS) was adopted by Full Council in May 2014 on the understanding that the annual Asset Management Plan (AMP) was approved each year by District Executive. A summary of the strategy is included as Appendix 1 to this report.

Full Council endorsed the approach to develop the Asset Management Plan as being first prioritised by officers and then by Strategic Asset Steering Group (SASG), looking at where there was most financial gain as well as adding most value to the community. Having the Plan agreed by District Executive ensures that all portfolio holders have an opportunity to shape the work for the following year. SASG was a consultative group that steered the delivery of the plan but did not make decisions. Decisions are made by District Executive or Full Council in line with normal decision making processes. Changes to this approach for 2016/17 to take account of the development of the new Boards are described below.

### **Review of the 2015-16 Asset Management Plan**

Appendix 2 shows the 2015-16 AMP and how well SSDC has delivered on the actions within in. It can be seen that good progress has been made against the Strategy and a wide range of projects have been delivered. It became apparent over 2015-16 that the number and complexity of potential projects is rising all the time and that a prioritisation process was needed to guide the delivery of future plans.

### **Development of the Draft Asset Management Plan 2016-17 (Appendix 3) and role of the new Boards as part of the consultation and decision making process**

With the development of the Income Generation, Regeneration and Transformation Boards, it has been recognised that there are new mechanisms to provide the strategic steer for assets, and SASG is therefore less likely to be relevant over time. For this reason and also to avoid duplication, it has been decided not to have any further meetings of SASG for the time being, and to use the appropriate Board meetings for any consultation and development steer. The annual Asset Management Plan will remain at a high level, and focus on the strategic and not the operational issues which will be handled by normal service planning processes, involving portfolio holders where appropriate. The majority of actions will now be included in the service plan for the Property and Engineering service

### **Resources**

It should be noted that agreeing the attached Plan will more than fully stretch existing resources. While asset projects can often stall for reasons outside our control, which eases capacity issues, there are no guarantees that this will happen. This will be monitored by the authors of this report, the Portfolio Holders for Finance and Legal Services and Property, Climate Change and Income Generation, and also Management Board as appropriate. Remedies for problems identified could include deprioritising another project temporarily, using resource from other teams or Directorates or engaging external resource.

This process therefore retains sufficient flexibility in order to capitalise on new, emerging opportunities whilst not losing sight of the main priorities that are agreed each year.

### **Financial Implications**

The Asset Management Plan can be financed from existing resources with emerging financial implications being assessed if further projects emerge.

### **Corporate Priority Implications**

None directly arising from the report.

### **Carbon Emissions and Climate Change Implications**

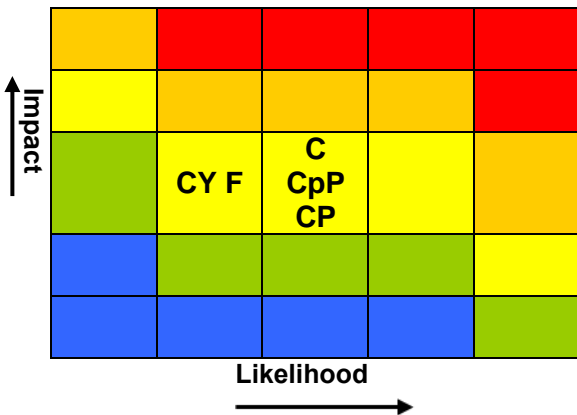
The strategy commits to continue to strive to reduce the organisation's energy use via its buildings.

### **Equality and Diversity Implications**

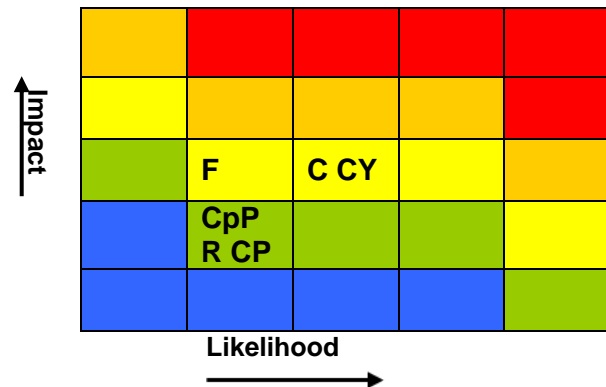
Full consideration to equalities has been given in producing the original Strategy, and individual assessments are prepared prior to the start of each individual project.

## Risk Matrix

Risk Profile before officer recommendations



Risk Profile after officer recommendations



### Key

Categories	Colours (for further detail please refer to Risk management strategy)
R = Reputation	Red = High impact and high probability
CpP = Corporate Plan Priorities	Orange = Major impact and major probability
CP = Community Priorities	Yellow = Moderate impact and moderate probability
CY = Capacity	Green = Minor impact and minor probability
F = Financial	Blue = Insignificant impact and insignificant probability

### Background Papers

District Executive, May 2014  
 Full Council, May 2014  
 District Executive, October 2014  
 District Executive, August 2015

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